

ZONING PERMIT APPLICATION

All construction in the City of Mount Pleasant requires authorization from the City Zoning Administrator and/or the Planning & Zoning Commission. Additionally, such work requires a building permit from the Sanpete County Building Department.

City officials will examine the property owner's development plans and specifications to ensure that they conform to Mt. Pleasant City's Planning and Zoning ordinances and regulations.

Prior to authorization by City officials the site plan review process must be completed. The site plan review traditionally should take no less than 7 days and no more than 15 days from the date of submission.

Please stake property corners and structure corners based on plans submitted. Once completed, Mt. Pleasant City's Zoning Official will examine and approve the property dimensions and setbacks. You will need to call Mt. Pleasant City to set an appointment for review.

Mt. Pleasant will notify you when this review is complete.

Applicant must complete and return this application with the following required papers to Mt. Pleasant City Hall:

- A detailed site plan showing the locations and dimensions of principal and accessory structures, including setback requirements. Plan must show North arrow, map scale, date of preparation and current zoning of the parcel.
- A plat map from the Sanpete County Records Office showing the parcel including all property, subdivisions, streets, rights-of-way and other pertinent features within 200 feet of the boundary of the parcel.

Fee Schedule:

- Water: \$1031 (3/4 Inch) or \$1374 (1 Inch)
- Sewer: \$400 (City Inspection)
- City Approved Contractor must install sewer. Please check with City to see if your contractor has been approved.
- Power: \$1711 (Overhead) or \$1589 (Underground)
- Application Fee: \$85.00
- Utility Security Deposit: \$200.00
- Excavation Permit For Sewer and Water \$3000.00
(Connection fees may vary as connections are assessed.)

Fees must be paid before application will be signed off by Mount Pleasant City.

Sewer Inspection Information

8.02.020.9 INSPECTIONS; REVOCATION

The inspection of sewer connections between the main sewer and three feet (3') outside of the building line shall be made by or under the direction of the public works superintendent. He shall be notified at least four (4) hours in advance by the plumber that the connection is complete and ready for inspection. The entire length of the sewer connection, including a "Y" at the main sewer shall be fully exposed. No backfilling shall be done until the inspection is made and the work accepted. If any portion of the work is not done in accordance with this section and the instructions of the superintendent or his inspectors, it shall be rectified promptly. In the event that the connections are not complete, or if change makes necessary another inspection, a charge in such amount as established by resolution of the city council shall be made for each additional visit. Work done without notice to inspect or without inspection shall be treated as defective work and shall be condemned, uncovered and re-laid, if necessary, to the grade given by the superintendent and inspected by the proper official upon the proper permits being taken out and paid for. The license of the plumber or sewer contractor performing such defective work shall be revoked; no permit shall be issued to any licensed plumber during the time he shall fail to remedy any defective work and during the time that his license has been revoked. Written notice of the revocation must be sent by the superintendent to the address shown on the license being revoked.

SEWER CONNECTION FEES:

As it is the responsibility of the owner to install the sewer lateral from the main to the structure, and to have it inspected by City personnel prior to covering, the connection fee for all sewer connections shall be \$400.00 to pay for the cost of inspection. The contractor is to provide to the City a map of the laterals and measurements of the clean out.

Other Information Residential Zones:

- Minimum lot size: 10,000 square feet (1/4 acre)
- Front setback is 30 feet
- Back setback is 30 feet
- Side setback corner lot is 20 feet
- Side setback (not on corner) 10 feet

If sewer extension is needed, please get specific information from the Public Works Department

Please Note: Manufactured (modular) homes may be located on any lot in the City, but must meet all requirements of stick-built home, including permanent foundation.

Legal owner of property: _____

Current telephone number: _____

Approximate address of property to be developed: _____

Tax Serial Number: _____

The applicant/property owner acknowledges by their signature on this form that they are responsible to correctly identify the property lines, and that the City is not liable for incorrectly locating lines such as setbacks based on lines located by the applicant. The applicant agrees to comply with all required land use requirements in our City ordinances, including setbacks from property line.

Property Owner Signature: _____ Date: _____

CITY USE ONLY

Is the said property in a flood zone? Yes _____ No _____

Current Zoning for property: _____

Property line setbacks in feet:

North _____ South _____ East _____ West _____

Do any of the setbacks face any streets (check all those that apply)

North _____ South _____ East _____ West _____

Which setback is the structure facing?

North _____ South _____ East _____ West _____

Treasurer has received the following hookup fees: \$3000 Excavation Permit Paid: _____

Water: _____ Sewer: _____

Irrigation: _____ Power: _____

Sketch plan has been approved: _____

If referred to Planning Commission appointment is scheduled for: _____

Property's assigned address is: _____

I _____ have examined the property owner's plans and found them to meet all the Mount Pleasant City Zoning Requirements.

City Official Signature: _____ Date: _____

Mount Pleasant City Corporation

Established in 1859

115 West Main Street, Mount Pleasant, Utah 84647

Mount Pleasant City Residence/Commercial Utilities Service

Customer Name:			
Date of Birth:	SSN#	DL #	State
Phone#			
Service Address:			
City:		State:	Zip:
Mailing Address:			
City:		State:	Zip:
Please check one of the following: Own <input type="checkbox"/> Rent <input type="checkbox"/> New Construction <input type="checkbox"/>			
Landlord's Name:		Phone #:	
Employer:		Employer's #	
Significant Other Information:			
Name:			
Date of Birth:	SSN#	Phone#	
Employer:		Employer's#	
Emergency Contact Information:			
Name of person not residing with you:			
Address:			
City:		State:	Zip:
Phone#			
Application Agreement:			
I understand that utility service billings are due when rendered and become delinquent thirty days after billing date. Should I become delinquent in payment of any such billing, Mt. Pleasant City shall have the right to demand payment of billing and a guarantee deposit to secure ninety days' utility service billings or suspend my services .Mt. Pleasant will charge a \$20.00 return check fee for each returned check. Further, release is hereby given to Mt. Pleasant City to obtain all such information from employer(s) or references as may be deemed necessary to process this application for service or to collect any unpaid balance. If a person residing with you at this address owes Mt. Pleasant City a past due utility, services will not be provided. I the undersigned, hereby certify that the information given is true and correct.			
Signature of Applicant:		Date:	
Email Address:		Paperless Billing: Yes <input type="checkbox"/> No <input type="checkbox"/>	
City Office Use Only:			
Deposit Amount: _____		Previous Account #: _____	
New Account#: _____		Connection Date: _____	
Date Input in Pelorus: _____		Command Center Update: _____	

Application For Electric Service

Contractor Information

Contractor /Consultant Name: _____

Contact: _____

Phone # _____

Customer (Owner) Contact Information

Only Complete if owner and contractor are separate individuals

Name: _____

Mailing Address: _____

City, State, And Zip: _____

Phone # _____

Service Information

New Service Address: _____

Subdivision Name: _____ Lot# _____

Service Size: _____ Amps Service Voltage: _____

Type: Over Head Under Ground Single Phase Three Phase

Temporary Power Needed: Yes: _____ No: _____

(\$30 Per month plus kwh usage)

Meter Type: _____ CT's Yes / No Size: _____

Test Block: Yes / No Transformer size: _____ KVA

Specials Conditions and or Request:

County Inspection Complete: Yes / No

Expected Building Completion (mm/dd/yyyy): _____

Applicant or Representative's

Signature: _____ Date: _____

Mount Pleasant Power Representative Signature: _____

Application For Water & Sewer

Contractor Information

Contractor: _____
Contact: _____
Phone #: _____

Customer (Owner) Contact Information

Only Complete if owner and contractor are separate individuals
Name: _____
Mailing Address: _____
City, State, And Zip: _____
Phone #: _____

Service Information

New Service Address: _____

Water Connection Size: _____
Sewer Connection Size: _____

Additional Information:

Water and Sewer Connections:

As it is the responsibility of the owner to have the culinary water and sewer lateral installed by a City approved contractor from the main line to the building, it is also the responsibility of the owner to extend the main lines if services are not available in the road right of way. The City personnel must inspect all lines prior to covering. Additionally, the contractor is to provide to the city a map of all laterals and the measurements to the meter box and sewer clean out. Contractors will schedule with Public Works Superintendent one week prior to installation of services.

Water Connection Fees

This amount is for the city to set up utility account, inspection plus material and labor
City will provide:
Meter Setter Barrel Lid Saddle Corp stop Poly (from main to meter)
City will tap water main

Applicant or Representative's

Signature: _____ Date: _____

Mt. Pleasant Public Works Representative Signature: _____

Application for Excavation

JOB LOCATION ADDRESS: _____

DESCRIPTION OF WORK TO BE PERFORMED: _____

WATER CONNECTION: YES ___ NO ___ LONG SIDE ___ SHORT SIDE ___
 SEWER CONNECTION: YES ___ NO ___ LONG SIDE ___ SHORT SIDE ___
 POWER CONNECTION: YES ___ NO ___ LONG SIDE ___ SHORT SIDE ___
 IRRIGATION CONNECTION: YES ___ NO ___ LONG SIDE ___ SHORT SIDE ___
 DRIVEWAY OR APPROACH: YES ___ NO ___

RIGHT-OF-WAY DRAINAGE APPROVED: YES ___ NO ___ DATE: _____
 COMMENTS: _____

RIGHT-OF-WAY CLEANUP COMPLETE: YES ___ NO ___ DATE: _____
 COMMENTS: _____

ATTACH MAP OR DIAGRAM IF NEEDED TO FURTHER EXPLAIN

Application must be submitted with the zoning permit prior to approval of application. The application must be accompanied by a deposit of \$3,000.00, of which 50% will be refunded upon completion date with the remaining 50% refunded after one year from completion date. All work must be inspected and approved by the Public Works Department. Contractor must follow current APWA regulations. By signing below the Contractor/Property Owner has read and agreed to accompanied ordinances.

 Company Name & Address of Excavator

 Contractor Signature Contractor Printed Name

 Property Owner Signature Property Owner Printed Name

Approval by Mt. Pleasant City

 Public Works Department Signature Date

EXCAVATION PERMIT REFUND		
First Inspection:	Date:	Receipt #:
Final Inspection:	Date	Receipt #:
Notes:		

CITY USE ONLY

Date permit was submitted to City Hall: _____

Permit taken by: _____

Department Approvals

Water:

Signature: _____

Sewer:

Signature: _____

Irrigation:

Signature: _____

Fire Department:

Signature: _____

Power:

Signature: _____

Zoning Officer 1st Inspection: Setbacks have been inspected and measurements match the dimensions of the property and they meet Mt. Pleasant City's zoning requirements:

Signature: _____

Zoning Officer 2nd Inspection: Officer has inspected setbacks and placement of the concrete forms and found them to have maintained the required setbacks by Mt. Pleasant City.

Signature: _____

CHECKLIST

1. Complete Mt. Pleasant City Building Permit Application:
 - a. Get a plat map from Sanpete County Recorder showing property _____
 - b. Stake out property and fill in line setbacks on form _____
 - c. Find out from Mt. Pleasant City if you are in the flood zone _____
 - d. Fill out Utility Application for billing purposes _____
 - e. Fill out Application for Electric Service _____
 - f. Fill out Application for Water & Sewer _____
 - g. Fill out Excavation Permit Application _____
 - h. Contractor and Property Owner Sign Contract _____
 - i. Return Completed Application to Mt. Pleasant City _____

2. Make sure property is staked out allowing Mt. Pleasant City to inspect _____

3. Mt. Pleasant City will contact you once the application has been approved, you may then pick up a copy of the signed application and apply for your building permit through the Sanpete County Building Inspectors Office (160 N Main Street Ste 201, Manti, Utah 84642)

4. Pay all fees at time of pickup _____

5. Call Mt. Pleasant City for your 2nd inspection before you pour any cement. _____

6. After you pass your final inspection with Sanpete County, they will then send a Certificate of Occupancy to the City, the City will inspect for proper drainage and for refund of 50% of excavations fee. The City will sign off the Certificate allowing you to move in. _____